Dear Student,

You have been successfully admitted to the University of Rome Tor Vergata, please accept our warmest congratulations.

We would like to inform you that you need two important documents in order to enter Italy, both issued by the **Italian Diplomatic Authorities** in your own country: the **Entry Visa** and the **Codice Fiscale** (Fiscal Code).

Please note that you have to ask for the Codice Fiscale to the Italian Embassy (or Consulate) at the moment of the Entry Visa request.

The Codice Fiscale is necessary for all kinds of interaction with the Italian public administration and also to apply for the Regional **scholarships** awarded by Laziodisu ([www.laziodisu.it](http://www.laziodisu.it)): competitive-based scholarships depend on student’s family income. If you want to apply for it you will have to submit your last family income declaration (referred to 2015 incomes) and the composition of your family (referred to 2016). Non-EU foreign students’ income and assets are based on the records which must be issued by the authorities of the country in which such income has been earned. **Such records must be translated and stamped by the Italian Embassy at your home-country**. Further information about Laziodisu scholarship are available on the following website: <http://www.laziodisu.it/wp-content/uploads/2017/05/Bando-Diritto-allo-Studio-2017-2018-ENGLISH-VERSION.pdf>.

Tuition fees at the University of Rome Tor Vergata for the AY 2017/2018 will be based on the student’s family income and no extra-fee will be charged for courses taught in English.

International students’ family income can only be certified by the Italian Diplomatic Authorities (local Consulate or local Embassy), which students should consult in order to know what documents are needed for such certification. Once the proper documentation is submitted to the Italian Diplomatic Authority, it will provide the student with the certified documents that need to be brought to any CAF Office (Italian Tax Service Centres) after arriving in Rome.

The CAF office will deliver to the student the ISEEU module necessary to then determine the student’s yearly tuition fee amount.

**Not submitting the ISEEU to the University** will imply for the student the payment based on the maximum rate of the yearly fee of the course (80% of the maximum rate for the students coming from low-income economies or lower-middle-income economies1; 100% of the maximum rate for all the other international students).

Moreover, please be aware that the University of Rome Tor Vergata has organized two **Welcome Weeks** (4th – 15th September) for international students. Every day from **Monday to Friday 9am – 2 pm** at the **School of Economics** (Building A - underground floor - **Aula Freezer**) you will be supported and tutored in filling your **Stay** **Permit** and **Health Insurance** modules; you will be notified via e-mail about schedules and group divisions at the end of August. Furthermore, you can find useful information regarding a**ctivities** and **organizations** operating at Tor Vergata or in the city of Rome:

* General info Tor Vergata
* **Agenzia delle Entrate** for obtaining the Fiscal Code
* **CAF** ( for ISEEU document )
* National health service ( SSN )
* **A Unicredit Bank** stand for opening a bank account
* A stand of A**tac** (public transportation)
* Mobile phone companies for an Italian mobile number
* **Laziodisu** scholarships
* CampusX for Accommodation information
* Tor Vergata Linguistic Centre (offering Italian Language courses)
* **CUS** (Tor Vergata Sport Association)
* Botanic Garden
* Discounts for leisurely activities

Looking forward to meeting you in Rome.